

**ANNUAL QUALITY ASSURANCE REPORT  
2014-2015**



**MORIGAON COLLEGE  
MORIGAON, ASSAM**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2014-2015

#### 1. Details of the Institution

1.1 Name of the Institution

Morigaon College

1.2 Address Line 1

Morigaon College

Address Line 2

City/Town

Morigaon

State

Assam

Pin Code

782105

Institution e-mail address

morigaoncollege@hotmail.com

Contact Nos.

03678-240268

Name of the Head of the Institution:

Dr. Harekrishna Deva Sarmah

Tel. No. with STD Code:

03678-240268

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.10	2004	5 year
2	2 <sup>nd</sup> Cycle	B	2.35	2010	5 year
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Distance mode learning centre under Krishna Kanta Handique State Open University is functioning in the campus.

1.11 Name of the Affiliating University (for the Colleges)

Gauhati University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other ( <i>Specify</i> )	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC played an active role in internalising a culture of quality within the institution. This culture was maintained and sustained by several initiatives taken by the Cell throughout the year.  
The IQAC maintained all reports of activities and proposals submitted to various bodies. It also maintained a record of all departmental activities carried out through the year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Organise IQAC meet 2. Departmental Seminars 3. College week, field trips for students, project works, infrastructural development, college annual lecture, publication works, union body election and freshers' social.	1. Meetings were held. 2. Seminar organized 3. Fresher's social, union body election, college week, seminars and field trips were organised as per university guideline. Infrastructural development are in progress as per availability of fund

2.15 Whether the AQAR was placed in statutory body      Yes       No   
Management       Syndicate       Any other body

Provide the details of the action taken

The AQAR is placed before the statutory body. After going through it the body has accepted it with certain modifications.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG		2KKHSOU		
UG	3		1	
PG Diploma	1		1	
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	4	2	2	
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Faculties of the college suggest the University for Revision of syllabus

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	53	23	30	00	---

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	02	02	00	00	00	00	00	00	02	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		10	
Presented papers		10	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Selected classrooms are prepared with ICT facility. Teachers are encouraged to use the technology in their classroom teaching.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A (Major and general)	208		33.6	62.88	0.89	96.63
B.Sc.(Major and general)	44		36.36	56.81		95.45

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC organizes meetings (academic committee) at regular interval to make assessment of teaching and learning processes and takes necessary steps to meet the demand if any.
- Feed-back from students and stake-holders are also given due importance and it adopts follow-up actions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1 Tezpur univ.
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	01	Nil	10
Technical Staff				01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC continuously keep in touch with the faculties, tries to engage them in research work and publication. Encourage the faculties, those specially the new ones to uplift their potentiality in classroom teaching. It tries to solve problem if they face during teaching.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2	Nil	Nil
Outlay in Rs. Lakhs		10,28,200.00		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	5	3	2
Outlay in Rs. Lakhs		6,69,500.00	4,52,500.00	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings		2	3

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	5			
Minor Projects	2	UGC	5,30,000.00	4,02,500.00
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			5,30,000.00	4,02,500.00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences /seminar/workshop organized by the Institution

Level	International	National	State	University	College
Number		1	1		
Sponsoring agencies		UGC	Self		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
4				4		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="1"/>	
NCC	<input type="text" value="1"/>	NSS	<input type="text" value="2"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Golden jubilee celebration.
- Observation of World environment day in various schools and colleges as a part of golden jubilee celebration
- One workshop as part of golden jubilee with Assam science society
- Publication of books in various fields.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.5 acre			10.5acre
Class rooms	40	6	UGC and State Govt.	46
Laboratories	08			08
Seminar Halls	01			01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	9			9
Value of the equipment purchased during the year (Rs. in Lakhs)		1,63,500.00	College fund	1,63,500.00
Others				

#### 4.2 Computerization of administration and library

Library is already automated

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31007	4560980	473	271130	31480	4832110
Reference Books	1080	49574	6	2400	1086	51974
e-Books	8000	5000	N-LIST	5000	8000+	10000
Journals	21	6000	5	1100	26	7100
e-Journals	3000	5000	N-LIST	5000	3000+	10000
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	53	Nil	7	Nil	60	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	49	1	49	1	1	7	27	15
Added	2	-	2	-	-	-	1	1
Total	51	1	51	1	1	7	28	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Experts from outstation are invited time to time to train the faculties and office staff along with installation of new device in the office, library and classroom.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

**Total :**



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC make necessary arrangement for timely announcements of upcoming academic and other events in the form of circulars and also make the same available in notice board for easy access of the students.

#### 5.2 Efforts made by the institution for tracking the progression

All the Head of the departments are entrusted with the responsibility of documentation and comparison of student records so that discussion can be made with other faculties of the department and steps can be taken as per requirement.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1785	-	2	

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	994	56.54		791	43.46

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
374	110	181	394	0	1032	534	205	321	725		1785

Demand ratio = 1.1: 1

Dropout % = 5.6 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special attention is given for the final year students by the respective departments regarding their after graduation courses. For this, faculties try to provide information regarding various opportunities of competitive exams and jobs etc. after graduation.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counseling and career guidance

One course on employment in banking sector is organized.

No. of students benefitted

5.7 Details of campus placement: NIL

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	52

5.8 Details of gender sensitization programmes

- International women's day was observed on 8<sup>th</sup> March, 2015.
- NSS wing and women cell of the college try their level best to build-up the confidence level among girl student of the college

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	50	1,22,000.00
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ Nil \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

VISION:

To promote knowledge through quality education with a view to developing the human resource of the region for contributing to the process of nation building.

MISSION:

- To augment the new generation for contributing to the future knowledge-economy.
- To empower the socially, economically and educationally marginalised sections of the society.
- To uplift the rural masses through effective education.

#### 6.2 Does the Institution has a management Information System

We have document based management information system. But we do not have software based management information system.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Two of our faculty members are members of syllabi revision committee. They suggest on the matter for their respective departments from time to time.

##### 6.3.2 Teaching and Learning

- IQAC and the college authority are always in a position to facilitate the students to provide best classroom facility within its capacity.
- Increasing books and ICT facilities.
- Increasing number of teaching days.

##### 6.3.3 Examination and Evaluation

Besides university examinations, all the departments of the college conduct frequent class tests, unit tests etc. The evaluation helps the faculties to track the progress of the students.

##### 6.3.4 Research and Development

Students, mainly of the final year are given research projects based on local problems/resources under the guidance of the faculties. Faculties are also encouraged to go for research works and publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is fully automated. An ICT lab is functions suitably with its minimum requirements.

6.3.6 Human Resource Management

The college authority along with IQAC tries to manage the requirement of man power for smooth running of its academics.

6.3.7 Faculty and Staff recruitment

The college authority through the government procedures, recruit against the vacancies available. If required, temporary arrangements are also made.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- An admission committee is formed to look after the admission norms to perform the admission process.
- Admission is conducted on merit basis and reservation as per govt norms.

6.4 Welfare schemes for

Teaching	Mutual benefit fund and bank loan
Non teaching	Mutual benefit fund and bank loan
Students	Poor fund and scholarship

6.5 Total corpus fund generated

9, 65,046.00

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		yes	principal
Administrative	no		no	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating university regularly implements examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Alumni association of the college is always in contact with the institution. They offer moral support in general and physical support as and when necessary.

6.12 Activities and support from the Parent – Teacher Association

PTA also plays active role in the management of the college. They are always ready to help the college for its better future.

6.13 Development programmes for support staff

- Admission fees concision of their wards, if any, in the college.
- Conducting hands on practice on handling the existing facilities.
- The members of the supporting staff are encouraged to avail the facility of the government for their welfare.

6.14 Initiatives taken by the institution to make the campus eco-friendly

College authority is very much concern about its green campus and green beauty. Plantation, management and gardening are among the regular activities of the college.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Strict follow up of class attendance and categorization of students as regular, non-collegiate and dis-collegiate have shown positive impact in attendance in classes and overall impact is reflected in the university results. Other classroom activities like regular class test and seminar presentation has also some positive impact in the learning of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The main activities are oriented around the golden jubilee celebration of the institution. Almost all programmes were completed as per fixed schedule which include infrastructure development, publication, cultural functions, popular talks etc. Moreover the college perform the following activities:

- 4 nos. books were published (i) Bigyan Bornali (Science Spectrum), (ii) Sonkosh (iii) Madhukshara (iv) .....
- World Environment Day and National Science Day was observed.
- 479 books, 5 journals and 7 nos. CDs were purchased.
- One national seminar and one state level workshop was organised.
- Construction of Main Gate was completed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The teachers have opportunities for continued academic progress and professional development.
- Student progression is monitored effectively.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

College is very much aware about maintenance of its greenery. Time to time plantation is done, maintenance of garden etc.  
Environmental awareness programme organized among students to make them aware about the environmental conditions.

7.5 Whether environmental audit was conducted?

Yes

No

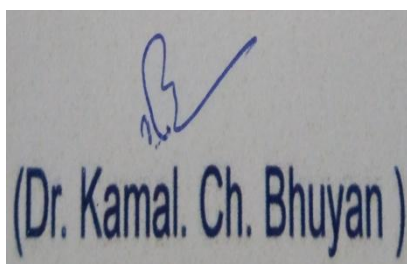
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Introspection regarding SWOT was undertaken among the college family and steps taken accordingly.

### 8. Plans of institution for next year

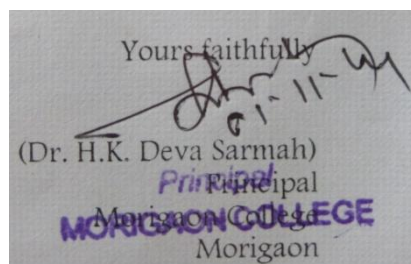
1. Observation of world environment day throughout the district in selected educational institution as part of the agenda of the golden jubilee celebration
2. Organise national seminar
3. Observation of world earth day, National Science Day, World environment day etc. and arrangement of field trip for student to make them aware of the environment.
4. Organise parent-teacher and alumni meet in connection with golden jubilee
5. Extension of the new science building
6. Organise annual lecture in collaboration with College Teacher unit
7. Adopt feeder school.
8. Purchase of book for library
9. Purchase of laboratory equipment and computers.
10. To install solar power in the campus.
11. Activate Alumni Association.
12. Initiate Award for best graduate of the college and organize various competition among the students.
13. To digitalize classroom.
14. To increase publication.

Name: - Dr. Kamal Ch. Bhuyan



*Signature of the Coordinator, IQAC*

Name: - Dr. H.K. Dev Sarmah



*Signature of the Chairperson, IQAC*

\*\*\*\*\*



## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

## Annexure-II

Following welfare schemes are made available in the college

1. Hostel facility for boys and girls.
2. Remedial classes arranged for weak students

## Annexure-III

Strength, weakness, opportunity, challenges of the college:

### Strength:

- Qualified, experienced, dedicated and stable staff.
- Receive B grade in second cycle (CGPA-2.35).
- Well equipped laboratories
- Library with sufficient reference books
- Well managed play ground
- Good rapport between students and teachers.
- Ragging-free campus
- Increased number of girl students
- Governing body with representative from various sectors
- Research fund generation from various sources
- Dedicated service of higher education to rural students
- Large and green campus
- Good relation with the society
- College pass percentage always higher than the University.
- Sport and gymnasium facilities are available.
- Post graduate diploma course in Biomass-biogas and disaster management
- Study centre of KKHSOU.

### Weakness:

- Insufficient infrastructure facility
- Vocabulary (English speaking) is a major problem
- Limited involvement of alumni and parents
- Demand ratio of faculty and student is poor
- Contractual faculties and supporting staff.
- Shortage of faculties and supporting staff affected departments
- Management of human resource is not upto the expected level.
- Poor ICT facility in teaching and learning
- Poor computerization in office management.

### Opportunity:

- To introduce post graduate courses in science and arts stream
- Opt for vocational courses
- More fund for research
- More faculties for FDP

### Challenges:

- To cope with the modern technologies due to paucity of fund
- To attract student due to lack of attractive infrastructure
- Motivation of girl students toward sports
- Self- reliant revenue generation
- Time constraint with limited numbers of teaching staff to cooperate with students, industry and burden research activities.
- Attraction of student towards NCC

### **Annexure-IV**

- Students, mainly the degree students were taken for the purpose.
- Students of the major and general courses of both science and humanities were supplied with a ready format containing questionnaires that tries to evaluate the classroom performance of individual teachers.
- The questionnaires are consisted of punctuality, conception of the topic to be taught, vocabulary, board work, innovativeness, communication skill etc. and also his/her performance not only inside the classroom but within the college campus like, whether a teacher calls a student by name and so on.
- On receiving the returned copies from students, a group of teacher who are entitled with the responsibility go through each format and comments/markings of each student against each teacher against appropriate queries.
- Thereafter, comments/markings of each student against each activity of a teacher is segregated and a total is made.

From this a teacher can be well judged and if a teacher is found weak in certain field according to a student, he is immediately communicated to make correction of the fault pointed out by the students.