

College Vision, Mission & Motto

Vision

To promote knowledge through quality education with a view to developing the human resource of the region for contributing to the process of nation building.

Mission

- To augment the new generation for contributing to the future knowledge-economy.
- To empower the socially, economically and educationally marginalised sections of the society.
- To uplift the rural masses through effective education.

Motto of the College

Tamaso Ma Jyotirgamaya (From the unreal lead us to the real; from darkness lead us in to light; from death lead us to immortality)

The College at a Glance

1. Name : Morigaon College
2. Date of Establishment : 1st July, 1964
3. Affiliation : Affiliated to the Gauhati University
4. UGC Regd. : 2(F) & 12(B)
5. NAAC : 1st Accreditation – 2005 and awarded ‘B’
2nd Accreditation – 2010 and awarded ‘B’
6. Founder Principal : Late Gurucharan Medhi
7. Former Principals : a. Narendra Nath Keot
b. Prabhu Narayan Mazumdar (i/c)
c. Dr. Harekrishna Deva Sarmah
8. Present Principal : Dr. Lila Kanta Borthakur
9. Programme Offered : a. Higher Secondary, b. Bachelor of Arts,
c. Bachelor of Science, d. Bachelor of Commerce
e. PGDM- Disaster Management
10. Other Courses : a. K.K. Handique Study Centre (Degree & P.G Course)
b. Placement Training c. Vocational Courses
11. Nos. of Teaching Staff : 55 (Permanent) & 12 (Contractual)
12. Nos. of Non-teaching Staff : 22 (Permanent) & 12 (Temporary)
13. Address for Correspondence : Morigaon College, Morigaon, Assam 782 105
14. Contact No : 03678 240268
15. E-mail ID : morigaoncollege@hotmail.com
- Website : www.morigaoncollege.org.in

PROSPECTUS

2017-18



NAAC Accredited Grade 'B'

Phone & Fax: 03678 240 268

Email : morigaoncollege@hotmail.com

Web : www.morigaoncollege.org.in

Content

From the Desk of the Principal	
Vision, Mission & Motto of the College	
The College at a Glance	
A. Introduction	
1. About the College	05
2. Administrative structure	06
3. Infrastructure and facilities of the College	06
4. Organizations in the campus	09
B. Rules and Regulations	
1. Rules and Regulations of the College	12
i) College Uniform	12
ii) Rules concerning student conduct	12
iii) Anti-Ragging	12
iv) Library Rules	12
2. Rules and Regulations of the University	
i. General Rules and Regulations of the Gauhati University	13
ii. Regulations and Syllabus of Gauhati University for TDC Semester system	13
C. Programme and Courses in the College	
a. Subjects Offered in Higher Secondary Course (Arts)	15
b. Subjects Offered In Higher Secondary Course (Science)	15
c. Three Year Degree Courses (Arts)	15
d. Three Year Degree Course (Science)	16
e. Three Year Degree Course (Commerce)	16
f. Post Graduate Diploma Courses	17
D. Examination and Evaluation	18
E. Admission Procedure	19
1. Application Form	19
2. Reservation of seats	19
3. Total fee structure for the Academic Session 2017-18	19
4. Hostel Accommodation	20
F. The Staff of the College	21
i) Teaching Staff	21
ii) Non-Teaching Staff	24
G. Various Wings of the College	26

A. Introduction

1. About the College

Morigaon College was established on 1st July, 1964. It is a one of the oldest institution of higher education of undivided Nagaon district of Assam. It has already completed 53 years as one of the premiere institutions engaging actively in nurturing and disseminating ray of education in the region.

The college is located in the eastern part of the Morigaon Town- the headquarter of Morigaon district of Assam. It is 70 Km away from Dispur, the state capital of Assam. The nearest railway station is Jagiroad (23km) and nearest airport is LGB airport, Borjhar, Guwahati (96 Km).

Since its inception, in first two decades, the college imparted education only in Arts stream. The science stream was introduced in 1985 and set to open up a new dimension by facilitating congenial environment to persue higher education in Science and cultivating scientific temperament. In 2002 the college introduced several vocational and job-oriented courses like Computer Application, Industrial Fish and Fisheries and Functional Hindi. In 2012 Commerce Stream in degree level has been introduced with a view to fulfilling the need of higher education in Commerce for its aspirants. This fulfilled the long felt absence of an academic centre for higher education in Commerce in the whole regine. In the face of the current socio-economic background the UGC has reoriented and reshaped its policies and programme to make the Indian higher education system more careers oriented with focus on quality and excellence. It is in keeping with the spirit of UGC that Morigaon College introduced certain career oriented courses like Functional English, Translation and Proficiency and Entrepreneurship in Small Scale Industries from the academic session 2004-05. It is expected that the professionally qualified graduates with solid knowledge on the core disciplines and enterprises will have better chances for recruitment in service, industry and self-employment sectors. The college is about to earn the pride of owing Postgraduate Programme in the department of Geography. The programme will be introduced in the department very shortly. The Gauhati University has recognized that Chemistry Laboratory of the college is highly capable of facilitating advance research works.

2. Administrative Structure

The academic and administrative affair of the college is managed by a *Governing Body (GB)*, which is the chief executive body of the institution. Discretionary powers are vested upon the governing body and the Principal of the college controls and undertakes the responsibility for the maintenance of standard of education, inter-departmental coordination, examination, research and infrastructure development of the college. The Principal is assisted by the Vice Principal, the teaching and non-teaching staff for smooth running of the administration.

Present Governing Body of Morigaon College

- 1) *President*
Dr. Abani Kr. Bhagawati, Professor, Dept. of Geography, GU
- 2) *Secretary*
Dr. Lila Kanta Barthakur, Principal, Morigaon College
- 3) *University Nominees*
Prof. Mahendra Ahom, Former Registrar, Tezpur University
Dr. Bhaben Ch. Neog, Principal, Jagiroad College
- 4) *Invitee Member*
Sri Ramakanta Dewri, MLA, Morigaon Constituency
- 5) *Teachers Representatives*
Dr. Hahiram Lahkar, Assoc. Prof., Morigaon College
Sri Puspajyoti Mahanta, Assoc. Prof., Morigaon College
- 6) *Members*
Sri Ganesh Ch. Medhi, Vice Principal, Morigaon College
Smti. Ismahara Sultana, Social Worker, Borigaon
Sri Dharmeswar Killing, Social Worker, Nabheti
- 7) *Guardian Member*
Sri Indramohan Baruah
- 8) *Office Staff Representative*
Sri Darasing Patar, Sr. Asst., Morigaon College

3. Infrastructure and Facilities of the College

The college has its administrative Block, Academic Block, full-fledged Computer Laboratory, Auditorium, Conference Hall, Library, Boys' Hostel and Girls' Hostel, Gymnasium, Play Ground, Botanical Garden, Canteen, Green House in the campus. Construction of an indoor stadium also is in progress.

i) Guru Charan Medhi Central Library

Guru Charan Medhi Central Library, named after the founding Principal of the College, is centrally located and easily accessible. It is an RFID based fully automated library using SOUL 2.0 software.

Facilities and services provided by the library :

- Total collection of the library is 21,600 books including texts and references; 26 numbers of Journals/ Magazines; 4 daily News Paper; more than 6,000 e-journals and 1, 35,000 e-books through ‘N-LIST’ subscription.
- Separate ‘E-Resource cum Internet Browsing Section’ for the students for limited Internet uses.
- ‘Book Bank’ facility for poor and needy students.
- Reprography facility is available instantly at a nominal price.

ii) Departmental Library

Apart from the central library, each department has its own library with a good collection of books, both texts and references for the benefit of students and faculties.

iii) A. K. Gohain Memorial Hall

It is a well equipped hall for meeting, seminar etc. with modern facilities.

iv) College Auditorium

The college has an auditorium with estimated capacity of 1,200 seats. It is well equipped with acoustic sound system that enables the comfortable enactment of various cultural activities of the college.

v) Seminar Hall

The college has a sophisticated seminar hall with the estimated capacity of 80 seats.

vi) Gymnasium

There is a gymnasium in the college campus with modern equipments.

vii) Indoor Stadium

Work on the construction of an indoor stadium has been apace in the college campus. It will provide adequate facilities for students at indoor games.

viii) Games and Sports Facilities

There are different facilities for games and sports in the college. College has a rich stock of sports tools and equipments and a big play ground for outdoor games.

ix) KKHSOU Study Centre

A study centre of Krishna Kanta Handique State Open University was started in the year 2007. It offers various under graduate, post graduate and certificate courses.

x) Research Facility

The department of Chemistry of Morigaon College has a well equipped laboratory which provides research facilities.

xi) Remedial Course

Colleges regularly organize remedial courses for needy students.

xii) Boys' and Girls' Common Room

There are well-furnished separate common rooms in the college for both boys and girls.

xiii) National Service Scheme (NSS)

The college has a unit of the NSS which encourages the students for social service. It inculcates social consciousness and a sense of responsibility, discipline and dignity of labour among the youths.

xiv) National Cadet Corps (NCC)

NCC, both boys' and girls' wings under 8th Assam Battalion, Nagaon, under the Directorate of Shillong is hosted in the college.

xv) Green house

A Green House was set up in the 2007-08 with the help of an organization called Anti-Global Warming Society, Morigaon. It is a noble step taken by the college towards protecting the degrading environmental conditions. It aims at motivating the students and the local community and creating awareness about environment.

xvi) Competitive Examination Training Course

College introduced a competitive examination training course in the year 2016. This course trains up those students who want to appear in APSC, UPSC, Banking Service etc.

xvii) Students' Welfare Fund

There is a provision for the meritorious students having poor financial background to obtain financial help.

xviii) Spoken English

College introduced a Spoken English Course to the students in 2016 to enhance the English speaking ability of the students.

xix) Yoga and Meditation Centre

The meditation centre endeavors to improve the spiritual and mental health of the college family. *Yoga* has been being included in the routine from the session 2007-08.

xx) Geo Help

It is a fund initiated by Geography department for financially poor Major students of the department.

xxi) College Canteen

College has a well furnished canteen for students, teachers and guests.\

xxii) Coaching on Sports

Morigaon College provides coaching for various sports such as Volleyball, Cricket, Badminton etc in the college premises. It was introduced from the year 2016.

xxiii) Vermicompost Plant

A Vermicompost Plant has been setup in the college campus for the production of Bio-fertilizer under the guidance of the Department of Chemistry and Botany.

xxiv) Career Guidance and Counseling Cell

There is a full-fledged career guidance and counseling cell in the college. The Faculty-in-Charge of the cell organizes career guidance and counseling program regularly. For the benefit of the students, External Resource Persons are invited for counseling and guidance.

4. Organizations in the Campus**i) College Teachers Unit**

The College Teachers Unit affiliated to Assam College Teachers Association (ACTA) looks after the needs and requirements of the teachers. The unit patronizes various academic activities and discussions for the holistic development of the college.

ii) College Students Union

The College Students Union is formed every year after the general election in which the students are given the responsibility for selecting their representatives. The union looks after the needs of the students. It also acts as a mediator between the students and the authority in matters concerning the student community.

iii) College Employees Unit

The college employees' unit was formed to look after the needs of the college employees.

iv) Disaster Management Cell

There is a disaster management cell in the college. The cell provides 24 Hours Ambulance services for mitigating demands arising from any emergency. Besides the college staff, the facility can be avail by any other person of the community in need. There is also a motor boat, which is used in rescue, relief and rehabilitation services during flood. The cell also organizes different activities in association with District Disaster Management Authority, Morigaon.

v) Alumni Association

The alumni association of Morigaon College came into being in the year 2003. The association aims at encouraging and extending help for the holistic development of the college.

vi) Morigaon Mahavidyalay Mahila Mancha (MMMM)

Morigaon Mahavidyalay Mahila Mancha is a woman forum of the collage which was established on 29th November, 2005 by the lady teachers of the college.

Objectives of the Mahila Mancha are :

- (a) To educate the women of the society about their socio-economic rights for their all round development.
- (b) To give support to the needy section of the society regarding their health and environment.
- (c) To conduct awareness programme on effect of any kind of social evils among the women, youth and juveniles.

vii) Women Cell (ACTA)

There is a Women Cell in ACTA and college has two representatives as per rule of ACTA. All the women teachers of the college are members of the cell.

viii) Morigaon District Tourist Information Center

Department of History, Morigaon College rendered ready information about the district for persons interested in the field.

ix) Cultural and Anthropological Museum

There is an anthropological museum in the department of Anthropology. Various Fishing, hunting and agricultural implements used by different ethnic groups of North-East India as well as their various dresses and fabrics along with model of houses of the different tribes of the region are kept for preservation and display.

x) Morigaon Satriya Sangeet Mahavidyalaya

Morigaon *Satriya Sangeet Mahavidyalaya*, which is affiliated to the Dibrugarh University, is running in the College premises. It is involved in disseminating Indian Classical Music and Dance. *Bargeet, Khool, and Satriya Dance* are the basic thrust areas of this Mahavidyalaya.

xi) Assam Science Society, Morigaon College Unit

The Assam Science Society, Morigaon College Unit endeavours to promote and advance the cause of science in both pure and applied branches. The society disseminates awareness and knowledge of science by organizing symposia, seminars and demonstration etc. The official works of the unit is conducted from the department of Zoology.

B. Rules and Regulations

1) Rules and Regulation of the College

- i) **College Uniform:** Boys must be dressed in white shirt and black formal pant. Close fitting & low waist/ mid-rise/ low-rise pants will not be considered. Shirts/pants must be the appropriate length-not too long or short. The dress code for girls is blue *salwar*, white *kameez* and blue *dupatta*. Short fitting dress & leggings/pants will not be considered. *Salwar-kameez* must be the appropriate length – not too long or short. Only maroon coloured blazer or cardigan during winter for both boys and girls is recommended. Jacket, jeans and T-shirts are not a part of the dress code. A college logo (which shall be supplied by college authority during admission period) has to be affixed by each student on shirt pocket position (for boys) and *kameez* on right arm position (for girls). All students must maintain the dress code of the college. No student shall be allowed to attend classes, festivals or any functions without proper uniform.
- ii) **Rules concerning student conduct:** Each student is required to attend allotted lectures, tutorials, and practical classes. Use of mobile phone by students is strictly prohibited in the college campus. Exhibition or introduction of any political party-emblem in the college premises is forbidden. Disciplinary action will be taken against a student resorting to such acts. Disciplinary action will also be taken against any student resorting to acts calculated to cause public nuisance, disturbance of public peace, law and order. Any of the following acts by students shall be considered as a major breach of discipline: (a) Habitual unpunctuality, (b) Any form of immoral behaviour, (c) Use of intoxicants, drugs etc. in the college premises or in any of the attached hostels. (d) Resorting to violence of any kind.
- iii) **Anti-Ragging:** Ragging is strictly prohibited in the College premises as per UGC rule. Morigaon College has an Anti-ragging Committee and Anti-ragging Squad.
- iv) **Library Rules:** The library is kept open 9.30 a.m. to 4.00 p.m. throughout the year on all working days except on public holidays. Membership of the library is open to the students, teachers and non-teaching staff of the college. Newly admitted will have to fill up a library membership form and have to submit it along with two copies of recent passport size coloured photograph. Students can issue/ return books themselves in the ‘Self Service Kiosk’ automatically with the RFID library card.

2) Rules and Regulation of the University

- i) **General Rules and Regulations of the Gauhati University:** A student shall not be allowed to appear in the higher Secondary/Degree semester end examination as a regular candidate if she/he has not attended a minimum of 75% of the total lectures delivered in each subject. A student with attendance between 75% and 65% will be declared as Non-collegiate. The non-collegiate students will be allowed to appear in the examination if he/she takes casual admission. Students attending less than 65% of the total lectures delivered in each subject shall be considered as dis-collegiate. Dis-collegiate students must not be allowed to appear in examination at any cost. The dis-collegiate students will be allowed to appear in examination next year if one takes fresh admission. The calculation of attendance takes place after all the classes are closed. Failed/backed/ dropped students in any examination will be allowed to appear in the same examination after getting casual admission. Sessional examinations are conducted in the months of October (During Odd Semester) and in April (During Even Semester). For continuous evaluation of the performance of the students, the college conducts unit tests and terminal examinations. Two unit tests are conducted for HS 1st and 2nd year students. One Terminal examination carrying 100 marks in each paper is conducted before Puja vacation for higher secondary students. A Pre-final Examination is held in the month of November for higher secondary course.

3) Regulations and Syllabus of Gauhati University for TDC Semester System)

Regulations

1. There will be six semesters covering 3 (three) years.
2. More weightage is given to internal assessment.
Internal assessment /evaluation = 20%
External (semester end) evaluation = 80%
3. There shall be at least one Sessional examination in each semester.
4. There is provision for clearance of absent or failed papers.
5. There is provision for 'repeat' of any one of theory papers in 1st, 2nd, 3rd, 4th, semester and may be allowed for 'Betterment' of marks in one paper in 5th semester provided that the student secured less than 45% of marks in the paper.

14

b) Syllabus
1. Major :

Semester	Course	Total mark	Credit	Total credit
1 st	Major	200	16	32
	1 st Subsidiary	75	6	
	2 nd Subsidiary	75	6	
	English I	50	4	
2 nd	Major	200	16	32
	1 st Subsidiary	75	6	
	2 nd Subsidiary	75	6	
	English II	50	4	
3 rd	Major	200	16	36
1 st Subsidiary	75	8		
2 nd Subsidiary	75	8		
4 th	Major	200	16	36
	1 st Subsidiary	75	8	
	2 nd Subsidiary	75	8	
	Env. Study I	50	4	
5 th	Major	450		36
6 th	Major	450		36

Grand Total: 2600 Marks

Credit : 208

2. General :

Semester	Course	Total mark	Credit	Total credit
1 st	1 st elective	75	6	22
	2 nd elective	75	6	
	3 rd elective	75	6	
	English I	50	4	
2 nd	1 st elective	75	6	22
	2 nd elective	75	6	
	3 rd elective	75	6	
	English II	50	4	
3 rd	1 st elective	100	8	28
	2 nd elective	100	8	
	3 rd elective	100	8	
	Env Science I	50	4	
4 th	1 st elective	100	8	28
	2 nd elective	100	8	
	3 rd elective	100	8	
	Env Science II	50	4	
5 th	1 st elective	200	16	32
	2 nd elective	200	16	
6 th	1 st elective	200	16	32
	2 nd elective	200	16	

Grand Total : 2050

Credit : 164

C. Programme and Courses in the College

The college offers the following courses and programme

- i) Two Year HS course in Arts and Science Streams under Assam Higher Secondary Education Council
- ii) Three Year Degree course (General and Major) in Arts, Science and Commerce under Gauhati University
- iii) Career Oriented Courses (COC) approved by UGC
- iv) Post Graduate Diploma Courses on Disaster Management (DM)
- v) Research Facility (Chemistry Laboratory)

a) **Subjects Offered in Higher Secondary Course (Arts)**

English, MIL (Assamese, Alternative English, Bodo, Hindi), Economics, Political Science, Education, Geography, History, Anthropology, Mathematics, Logic and Philosophy, Assamese Second Language and Hindi Second Language

Students need to opt for the following :

1. English (Compulsory)
2. MIL (Compulsory)
3. Three Elective Subjects
4. One Fourth Subject

Students need to choose any three subjects as electives from the groups given below :

Group A : Advance Languages/ Mathematics/ History

Group B : Political Science/ Education

Group C : Logic and Philosophy

Group D : Anthropology

Group E : Economics

Group F : Geography

b) **Subjects Offered in Higher Secondary Course (Science)**

English, MIL (Assamese, Alternative English, Bodo, Hindi), Physics, Chemistry, Biology and Mathematics.

c) **Three Year Degree Courses (Arts)**

- i) **Major:** English, Assamese, Hindi, Economics, Political Science, Education, Geography, Anthropology, History, Mathematics and Philosophy.
- ii) **General:** English, MIL (Assamese, Alternative English, Hindi), Economics, Political Science, Education, Geography, History, Anthropology, Mathematics, Philosophy, Computer Application and Information Technology

Notes: Students Pursuing Three Year Degree Course in the Arts Stream with Major in a subject are required to choose one optional from the following groups, apart from English and MIL which shall remain compulsory.

- Group A: Political Science/Mathematics/Second Language
- Group B: Education/Geography/Anthropology
- Group C: History
- Group D: Economics
- Group E: Philosophy

Students pursuing General Course need to choose two optional subjects selecting only one subject from each group (Group A & B).

Group A : Computer Application / Information Technology.

Group B : Education /Political Science.

d) Three Year Degree Course (Science)

i) Major: Physics, Chemistry, Botany, Zoology, and Mathematics.

ii) General : English: Functional English, Physics, Chemistry, Botany, Zoology, IFF, Geography, Anthropology, Mathematics, Computer Application and Information Technology.

Notes: No student can opt for Major in Physics, Chemistry and Mathematics if he or she fails in Mathematics in the HS Final Examination. To opt for Major in a particular subject, a student has to score a minimum of 45% marks in the same.

e) Three Year Degree Course (Commerce)

i) Major: Accountancy and Management.

ii) General

1ST Semester: Mathematics, Financial Accounting, Business Organization & Entrepreneurship Development, India Financial System, Introduction to E-Commerce/Cost Accounting/Human Resource Management I/ Rural and Micro Finance (any one).

2ND Semester: Communicative and Functional English, Functional Mil-I: Assamese/ Bengali /Hindi, Financial Accounting, Principles of Management, Business Statistics, Essentials of E-Commerce/ Human Resource planning Development/ Management Accounting/ Micro Credit Institutions (any one)

3RD Semester: Environmental Studies, Communicative and Functional English- III Functional MIL-II, Corporate Accounting, Direct Taxes, Corporate Law, Advance Corporate Accounting (Accy), Industrial Relation and labor Laws (Mgt).

4TH Semester: Business Economics, Auditing and Assurance, Indirect Taxes, Financial Services, Advance Financial Accounting (Accy), Cost and Management Accounting (Mgt).

5TH Semester: Business Environment, Marketing Management, Financial Management, Regulatory Framework of business (I), Financial Statement Analysis, Customer Relations & Retail Trade Management.

6TH Semester: Information Technology in business, Marketing of Service, Modern Banking practices, Regulatory Framework of Business (II), Project Report.

f) Post Graduate Diploma Courses

i) **Post Graduate Diploma Courses on Disaster Management**

Eligibility Criteria for admission: Graduate in any discipline.

ii) **Post Graduate Diploma Course on Biomass and Biogas Technology**

Eligibility Criteria for admission: Only science graduates are eligible for Post

Graduate diploma on Biomass and Biogas Technology.

g) Career Oriented Courses (COC)

The College offers career oriented courses to the students pursuing degree course. It is a flexible system of certificate, diploma and advance diploma programme which runs parallel to B.A and B.Sc. course. Currently, the college offers the following COC to the students :

i) Tiwa Language (6th months Diploma Course)

ii) Entrepreneurship in Small Scale Industries

iii) Spoken English

D. Examination and Evaluation

- a) The pass marks in each paper is 30% of total marks in the paper (External + internal).
- b) A Student who in one or more papers should repeat the papers by attending all the classes and by appearing for internal as well as external examinations at the next opportunity. A student shall get 3 chances for clearing the papers within five years from the date of admission to the degree programme.
- c) A Student who has completed a semester may be allowed to proceed to the next semester irrespective of number of papers where the student failed.
- d) In order to complete a course a student must obtain pass marks in all the papers in the semesters offered to the student in the degree course (PG or UG).
- e) A Student who fails in elective papers may be allowed to replace them by other elective papers of the same credit after obtaining prior approval from the department. For this, the procedure for repeating (as in 2. above) would be applicable.
- f) Students who secure that lowest grade (viz. E grade) may be given the option to repeat by following the procedure for repeating (as in 2 above).

Cumulative Performance Index (CPI)

The final result of a four semester course is expressed as the average grade points obtained by the student in the entire course:

$$\text{CPI} = \{(\text{CPA}) \text{ Sem I} + (\text{GPA}) \text{ Sem II} + (\text{GPA}) \text{ Sem III} + (\text{GPA}) \text{ Sem IV}\} / 4$$

Conversion formula: For grades to percentage of marks for humanities and

Social Sciences : For CGPA up to 9.5: $(5 \times \text{CGPA}) + 20$

For CGPA up to 9.5 : $(5 \times \text{CGPA}) - 50$

For Class-I minimum CGPA required is 8

For Class-II minimum CGPA required is 5

For other subjects/ discipline :

For CGPA up to 9.00: $(10 \times \text{CGPA}) - 5$

For CGPA up to 9.00: $(15 \times \text{CGPA}) - 50$

In order to qualify for a PG degree, a student must secure a minimum CGPA of 5.00 (Equivalent to 45% marks).

E. Admission Procedure

- 1) **Application Form** : Students must apply for admission in one of the courses in the prescribed admission forms or through Online. Prospectus containing application form can be procured on payment of Rs 120/- One hundred twenty only) available at the cash counter or online form can be obtained from the college website.

Admission to the college is strictly on the basis of merit. **The selected candidates must produce the following testimonials in original at the time of admission and interview.**

- i) Mark sheets and certificates of the qualifying examination in original.
- ii) Caste certificate (for those applying against quota).
- iii) Gap certificate (for those who pass the qualification examination earlier than the year in which admission is sought).
- iv) Age certificate.
- v) Certificate of co-curricular activities, if any.

Selected candidates are required to deposit the prescribed admission fees at the time of admission. Identity cards will be issued to students which must always be brought and kept wearing.

Notes: The merit list of selection will be published on the Notice Board of the College. Admission takes place only on scheduled date and time. The selected students must be present on the scheduled date and time at the spot failing which they will forfeit their seats. No late application will be entertained.

2. **Reservation of seats:** Seats for students belonging to ST(P) and ST(H), OBC and SC categories are reserved as per government rules and norms. 2% seats are reserved for students who excelled in extracurricular activities. Students who wish to apply in his category must produce relevant documents. For H.S students the certificates must minimum be district level and for TDC students the certificates must minimum be state level. Besides, 3% will be reserved for the differently able students.

3. a. Total fee structure for the Academic Session 2017-18

Class	Arts	Science	Commerce
H.S. 1 st year (Girls)	Rs. 3,240.00	Rs. 3740.00	---
H.S. 1 st year (Boys)	3,840.00	4,460.00	---
H.S. 2 nd year (Girls)	3,140.00	3,640.00	---
H.S. 2 nd year (Boys)	3,740.00	4,360.00	---
TDC 1 st Semester (Major)	4,605.00	5,185.00	Rs. 8,500.00
TDC 1 st Semester (General)	4,485.00	5,005.00	8,500.00
TDC 3 rd Semester (Major)	4,305.00	4,635.00	8,500.00
TDC 3 rd Semester (General)	4,185.00	4,505.00	8,500.00
TDC 5 th Semester (Major)	4,305.00	4,635.00	8,500.00
TDC 5 th Semester (General)	4,505.00	4,605.00	8,500.00

b. Total fee of Entrepreneurship in Small Industries (6th months duration) : Rs. 2,500.00

4. **Hostel Accommodation**

i. The college has two hostels :

1. *Swahid Giribala Deka Girls' Hostel*: intake capacity **150 nos.**

2. *Swahid Mudra Patar Boys' Hostel* : accommodates **30 nos.**

Both the hostels are located inside the college campus and furnished with the essential requirements. The college authority maintained a secure, peaceful and study-friendly environ in the hostels. There is a rest room for ladies in the girls' hostel.

ii. **Hostel admission Procedure:** Students willing to get accommodated must apply in separate prescribed admission form available at the cash counter.

iii. **Hostel admission fees : Rs. 4,500.00 (Both Boys' and Girls')**

F. The Staff of the College

Principal : **Dr. Lila Kanta Barthakur**, *M.Sc., Ph.D.*

Vice Principal : **Ganesh Ch. Medhi**, *M.A*

i) Teaching Staff :

Faculty of Anthropology

Dr. Dipali Das Talukdar, Assistant Professor & HOD; *M. Sc., M. Phil, Ph. D (G.U), B.T., B. Music (Vatkhand)*

Bibeka Nanda Sarma , Assistant Professor; *M. Sc., M. Phil.*

Dr. Nilofar Jesmin, Assistant Professor; *M.Sc., M. Phil, Ph.D(G.U), B.Ed*

Sneha Bordoloi, Assistant Professor; *M. A (Contractual).*

Faculty of Assamese

Narayan Saikia, Associate Professor and HOD; *M.A. (Double),M. Phil.*

Pradip Kumar Saikia, Associate Professor, *M.A.*

Bimal Ch. Bordoloi, Assistant Professor, *M.A (Contractual)*

Biswajit Nath, Assistant Professor, *M.A (Contractual)*

Faculty of Botany

Jagat Ch. Saikia, Associate Professor; *M.Sc.*

Dr. Minati Sarmah Baruah, Associate Professor; *M.Sc., Ph. D (GU)*

Ami Devi, Associate Professor and HOD; *M.Sc.*

Dilip Ch. Borah, Associate Professor; *M.Sc.*

Faculty of Biomass and Biogas

Dr. Dhananjay Kusre, Associate Professor; (Coordinator); *M.Sc., M. Phil, Ph.D (GU)*

Faculty of Chemistry

Debabrata Sarma, Associate Professor; *M. Sc.*

Dr. Arunima Sarma , Associate Professor ; *M.Sc., Ph.D. (GU)*

Puspa Jyoti Mahanta, Associate Professor and HOD; *M.Sc.*

Nabamallika Gogoi; Assistant Professor; *M.Sc. (Contractual)*

Faculty of Commerce

Ambarish Kaushik, Assistant Professor; *M.Com.*

Pradip Saikia , Assistant Professor; *M.Sc.*

Puja Prosad, Assistant Professor; *M.Com.*

Kaberi Patar, Assistant Professor; *M.A.*

Atanu Kumar Mishra, Assistant Professor; *M.Com., M.Phil.*

Uttam Kr. Nath, Assistant Professor; *M.Com, PGDBFS*

Kangkan Saikia, Assistant Professor; *MBA*

Faculty of Computer Application

Bulbul Das, Assistant Professor; *MCA.; (Contractual)*

Faculty of Disaster Management

Dr. Hahiram Lahkar, Associate Professor (Course Coordinator) , *M.A, Ph.D (S.U)*

Pompi Bora, Assistant Professor, *M.A (Contractual)*

Faculty of English

Dr. Diganta Kr. Nath, Associate Professor and HOD; *M.A (English), M.A (Linguistics), M.Phil., Ph.D (T.U), PGCTE, PGDTE*

Ajjur Rahman, Assistant Professor, *M.A., M.Phil.*

Ajit Knower, Assistant Professor, *M.A., M.Phil.*

Dr. Saradashree Choudhury, Assistant Professor, *M.A.,M.Phil., Ph.D (T.U)*

Rimjim Boruah, *M.A. (Linguistics) (Contractual)*

Faculty of Economics

Parag Jyoti Mahanta, Assistant Professor; *M.Sc., M. Phil.*

Chandan Sharma, Assistant Professor; *M.A., M.Phil.*

Dr. Budhen Kr. Saikia, Assistant Professor and HOD; *M.A., Ph.D(GU)*

Mrinmoyee Baishya, Assistant Professor; *M.A., M. Phil.*

Faculty of Education

Dhanti Bora, Associate Professor and HOD; *M.A.*

Birat Kr. Panyang, Assistant Professor, *M.A., B. Ed.*

Dr. Kalyan Das, Assistant Professor; *M.A., M. Phil., B.Ed., Ph.D (G.U)*

Himadri Sarmah, Assistant Professor; *M.A., B.Ed. (Contractual)*

Faculty of Geography

Dr. Hahiram Lahkar, Associate Professor & HOD; *M.A., Ph.D. (S.U.)*

Dr. Hemanta Kr. Nath, Associate Professor; *M.A. M.Ed., Ph.D(S.U.)*

Dr. Mainu Goswami, Assistant Professor; *M.A., M. Phil., Ph.D. (NEHU)*

Dr. Pranab Jyoti Sarma, Assistant Professor; *M.A., M.Ed., Ph. D. (NEHU)*

Faculty of History

Dr. Deben Chandra Kalita, Associate Professor and HOD; *M.A.(History), M.A. (Pol. Sc.), Ph.D (CMJU)*

Dr. Himangsu Sharma, Assistant Professor; *M.A., Ph. D (GU)*

Deepak Kalita, Assistant Professor; *M.A., M.Phil., B.Ed. (Contractual)*

Nikhil Kr. Deka, Assistant Professor; *M.A., B.Ed. (Contractual)*

Faculty of Hindi

Jugal Ch. Nath, Assistant Professor and HOD; *M.A., M. Phil.*

Kushal Mahanta, Assistant Professor; *M.A.(Contractual)*.

Harshita Devi, Assistant Professor; *M.A., M. Phil.(Contractual)*

Lima Saikia, Assistant Professor; *M.A., M. Phil.(Contractual)*

Faculty of Mathematics

Dr. Simarekha Bhagawati, Associate Professor and HOD; *M. Sc., B.Ed., Ph.D(S.U)*

Ranjit Kr. Kalita, Associate Professor; *M. Sc.*

Prafulla Kr. Bora, Assistant Professor; *M. Sc., M. Phil.*

Dr. Karabi Rajbanshi, Assistant Professor; *M.Sc., Ph.D*

Faculty of Political Science

Ganesh Ch. Medhi, Associate Professor and HOD; *M.A.*

Hemalata Sarma, Associate Professor; *M.A.(On leave up to November 2017)*

Achyut Kr. Das, Assistant Professor; *M.A.*

Narendra Mandal, Assistant Professor; *M.A.(Contractual)*

Basir Ali Ahmed, Assistant Professor; *M.A. (Contractual)*

Faculty of Philosophy

Nilamoni Phukan, Associate Professor and HOD; *M.A.*

Dr. Sanjib H. Thakuria, Associate Professor, *M.A., M. Phil., M.Ed., PGDDE., Ph.D (CMJU)*

Kashmiri Devi, Assistant Professor; *M.A. (Contractual)*

Bibharani Bora, Assistant Professor; *M.A. (Contractual)*

Faculty of Physics

Kabita Sarma, Associate Professor; *M.Sc.*

Pallab Ch. Goswami, Associate Professor; *M.Sc.*

Babul Talukdar, Associate Professor and HOD; *M.Sc.*

Nurul Islamuddin Ali Ahmed, Associate Professor; *M.Sc.*

Mushahidul Ahmed, Assistant Professor; *M.Tech. (Contractual)*

Faculty of Zoology

Dr. Bodheswar Kalita, Associate Professor; *M. Sc, Ph. D (GU)*

Dr. Dhananjay Kusre, Associate Professor and HOD; *M. Sc., M. Phil. Ph.D(GU)*

Dr. Kamal Ch. Bhuyan, Associate Professor; *M.Sc., B. Ed., Ph.D.(GU)*

Dr. Abdul Q. Osmani, Assistant Professor; *M.Sc., M. Phil, B.Ed., Ph.D (CMJU)*

Library Staff**Alakesh Roy**, M.L.I.Sc., M. Phil., *Librarian***Bhupen Ch. Bhuyan**, B.A., *Library Assistant***Deben Ch. Nath**, *Bearer***ii) Non-teaching Staff :****Gopal Chandra Das**, Senior Assistant**Dara Singh Patar**, Senior Assistant**Lakheswar Medhi**, Junior Assistant**Haren Medhi**, Junior Assistant**Jibanjyoti Bora**, Junior Assistant**Amarjyoti Nath**, Junior Assistant**Madhurya Sarmah**, Junior Assistant**Laboratory Assistant :** Madhav Chandra Bora**Laboratory Bearers :**

Chemistry Lab	:	Jonab Ali Kusheswar Medhi
Zoology Lab	:	Rabin Medhi Naren Kalita
Botany Lab	:	Ghanendra Nath Cheniram Medhi
Physics Lab	:	Danda Pratap Singh Thanu Ram Medhi
Anthropology Lab	:	Suren Halidar
Geography Lab	:	Nabin Hazarika
Education Lab	:	Jitram Das
Commerce Dept.	:	Bhagadutta Nath (<i>Temporary</i>)
Grade- IV Employees	:	Nareswar Hazarika Ballav Chandra Bora Arun Chandra Bora Jonbar Bordoloi Pradip Kr. Nath Nareswar Saikia

Electrician	:	Bipul Bora
Night Chowkidars	:	Puspa Hazarika Bhaben Hazarika Jayanta Kalita
Gardener	:	Juganta Kr. Nath (<i>Temporary</i>) Aman Nath (<i>Temporary</i>)
Cook (Boys' Hostel)	:	Jagadish Nath (<i>Temporary</i>)
Metron (Girls' Hostel)	:	Manju Saikia
Cook (Girls' Hostel)	:	Sunali Deuri (<i>Temporary</i>) Raju Patar (<i>Temporary</i>) Shukhleswari Bordoloi(<i>Temporary</i>)
Gate Keeper	:	Kishor Kr. Nath (<i>Temporary</i>)
Cleaner	:	Sonali Medhi (<i>Office</i>) Meena Basfar (<i>Girls' Hostel</i>) Sangeeta Basfar (<i>Girls' Hostel</i>)

F. Various Wings of the College

i) Internal Quality Assurance Cell (IQAC) :

For performance, evaluation, assessment and accreditation and quality upgradation, Morigaon College has formed an Internal Quality Assurance Cell (IQAC) on 2nd June, 2005. The basic objectives of the IQAC are: (a) to ensure continuous improvement in the entire operations of the institution, (b) to ensure stakeholders' connection with the institution and (c) to develop a system for conscious, consistent and catalytic improvement in the performance of the institution.

The current body of the IQAC comprise of the following stakeholders :

Chairperson	:	Dr. Lila Kanta Barthakur, Principal, Morigaon College
Senior Administrative Officers	:	Vice -Principal, Morigaon College and Principal, DIET, Morigaon.
Members from the Management	:	Sri P.N. Mazumdar, Retd. Principal Morigaon College
Members from Local Society	:	Sri Mahikanta Mahanta, Retd. Principal B. T. C. Morigaon
Members Coordinator	:	Dr. Kamal Ch. Bhuyan, Zoology Dept.

ii) Quality Advisory Committee (QAC)

A facilitating and monitoring body to advice on the rates and function of the IQAC, was formed on 10th of April, 2007 with the following Composition :

Chairperson	:	Dr. Lila Kanta Barthakur, Principal, Morigaon College.
Senior Administrative Officers	:	Principal, DIET, Morigaon and Inspector of Schools, Morigaon.
Members from the management	:	Sri P. N. Mazumdar, Retd. Principal
Members Coordinator	:	Dr. Kamal Ch. Bhuyan, Zoology Dept.

The following Committees/Cells have been formed by the IQAC, Morigaon College and vested with respective responsibilities for all round development of the institution :

iii) Academic Committee

Convener	:	Principal, Morigaon College
Members	:	All Head of the Departments

Functions :

- Looks after all the academic matters and UGC related activities.
- Prepare annual academic calendar and prospectus of the college.
- Prepare schedules for examinations.
- Held student union body election, college week and all different types of activities.

iv) **Research Committee**

Convener : Dr. Arunima Sarma, *Department of Chemistry*

Functions :

- To encourage the teacher and student to develop research culture and to keep all records of research project.
- To arrange and conduct seminar/workshop/symposia etc.
- To study the best practices (Teaching and learning) of other colleges.
- To find new idea of the best practices what will be beneficial for college stakeholder.
- To survey local community needs.
- To publish research works.
- To develop research infrastructures in college campus.

v) **Extension Activity Cell**

Convener : Dr. Hemanta Kr. Nath, *Department of Geography*

Functions :

- To take up village development schemes such as adult education, looks after cleanness local area, school adaptation programme, community service and programme related to integration.
- To bring awareness on environment, disaster etc. among the common people.
- To exercise relief work during the time of natural calamities.
- To Provide self financing consultancy programme (earn and learn scheme) to the Stakeholders.
- To take up Cultural activities.

vi) **Health Unit**

Convener : Dr. Dipali Das Talukdar, *Department of Anthropology*

Functions :

- To arrange First-Aid basic training
- To conduct awareness programmer to promote health and hygiene of the student as well as teachers and others staff of the College.
- To organize Blood Donation Camp.
- To conduct awareness programmer on AIDS, CANCER in collaboration of local NGOs, College extension activity cell or any other Govt. organizations.
- To observe World Health Day, World Red Cross Day, World AIDS Day, World Anti-Tobacco Day. etc.

vii) Grievance Redressal Cell

Convener : Sri Jagat Ch. Saikia, *Department of Botany*

Functions :

- To check the tendency and grievances relating to smoking, drug, alcohol etc. of the student.
- To introduce smooth and confidential procedure of receiving any grievances from the Students, guardian and employee of the institution.
- To look after undue/unauthorized Juvenile activities and to conduct awareness programme relating to Juvenile Justice.
- To conduct awareness programme on Legal Right of men and women.

viii) Canteen and Hostel (Management) Committee

Convener : Dr. Hahiram Lakhar, *Department of Geography*

Functions:

- To fix slandered rate of items stakeholders and nature of item of canteen.
- To ensure hygienic quality of Canteen/Hostel items and availability round the year.
- To look after the accommodation and infrastructure facilities of hostels.
- To call tender periodically for smooth functioning.
- To look after the behavioral conduct of student inside the canteen and Hostel.
- To take up necessary steps for improving common room, during hall, indoor games, gardens hostel library, publication culture etc in hostel premises.
- To take up necessary steps for arranging proper security service, drinking water, sanitation facilities, waiting shed for guardians etc.
- To prepare rules and regulation for hostel borders.
- To constitute student Sub-committees to conduct internal hostel affairs.

ix) CIT (Computer Information Technology) Committee

Convener : Sri Ranjit Kr. Kalita, *Department of Mathematics*

Functions :

- To develop and maintain computer networking system of the college.
- To regular update of the College web-site.

- To Arrange self-finance course (earn end learn scheme) and provide training to all employees of the college.
- To take up necessary steps towards introductions of various computer related courses.

x) Parent-Teacher Association

Convener : Sri Parag jyoti Mahanta, *Department of Economics*

Functions :

- To develop friendly and cultural relationship among teacher- student- guardian.
- To maintain and develop infrastructure facilities of the college.
- To involve parents/guardians to conduct various program such as seminar, workshop etc.
- To enhance the quality of student, Award Giving Ceremony is observed by the association for outstanding performance/activities in academic as well as extra-curricular activities in memory of local and national figures.
- To register this association under Society registration Act.
- To discuss crucial matters regarding plan and activities of the college.

xi) Committee For Games & Sports

Convener : Sri Ganesh Ch. Medhi, *Vice-Principal, Morigaon College*

Functions :

- To encourage student participation in state/national level sport events.
- To promote women sports.
- To provide optimum indoor and outdoor sports facilities.
- To arrange coaching for different games for stakeholders.
- To promote yoga/gymnastic activities.

xii) Student Support and Progression Cell

Convener : Dr. Budhen Kr. Saikia, *Department of Economics*

Functions :

- To introduce mentoring system in the college.
- To identify weak students.
- To organize tutorial classes for the weaker students.
- To arrange facility for differently able students.
- To provide financial support to economically weaker students.

xiii) Career Guidance Cell**Convener** : Dr. Abdul Quium Osmani, *Department of Zoology***Functions :**

- To conduct survey among students on their career options.
- To arrange programme to create awareness about the importance of higher education.
- To arrange coaching classes on CAT, MAT, APSC, UPSC etc.
- To conduct orientation programmes for new-comers.
- To organize programme for personality development, soft skills and communication skills.
- To provide job information.
- To maintain records of past students regarding their career.

xiv) Alumni Association**Convener** : Sri Pradip Kr. Saikia, *Department of Assamese***xv) Library Committee****Convener** : Nilamoni Phukan, *Department of Philosophy***Functions :**

- To get as a channel of communication between the library and college authority.
- To maintain the expenditure.
- To make recommendations of library equipments, books and journals.
- To provide/introduce book-borrow system.
- To provide e-journals.
- To work for the strategic development of the library.
- To introduce feedback system of the readers (specially teachers).
- To observe college library day.
- To established the library as information center.

xvi) Sexual Harassment Redressal Cell**Convener** : Mrs. Kabita Sarma, *Department of Physics***Functions :**

- To prepare complaint redressed procedure.
- To conduct programmes relating to women welfare and promotion of gender amity.
- To keep record of every gender discrimination/physical or verbal sexual harassment case.
- To provide consultation to everyone who want to discuss issues related to gender discrimination.
- To provide support service (legal and health) to the victimized with help of college authority.
- To keep confidential all the details of the case handled.
- To organize student counseling to program to prevent sexual harassment.

xvii) Anti-ragging Committee (For the Session 2016-17)

- 1) *Chairperson*
Principal, Morigaon College
- 2) *Member Secretary*
Vice Principal, Morigaon College
- 3) *Members*
 - a) ADC, Morigaon Revenue Circle
 - b) DSP, Morigaon
 - c) G.S, Students Union Body, Morigaon College
 - d) Ajit Sarmah, Reporter
 - e) Dharmeswar Killing, Guardian Member, Morigaon College G.B.
 - f) Jyotikesh Borkataki, TDC 2nd Semester, Science Stream

xviii) Anti-ragging Squad

- 1) Sri Dhanti Bora : Convener
- 2) Dr. Himanshu Sarma : Member
- 3) Achyut Das : -do-
- 4) Dipak Kalita : -do-
- 5) Dr. Saradashree Choudhury : -do-

xix) Prospectus Committee (For the Session 2017-18)

- 1) Dr. Sanjib Hussain Thakuria : Convener
- 2) Ganesh Ch. Medhi : Adviser
- 3) Ami Devi : Member
- 4) Dr. Nilofar Jesmin : Member
- 5) Chandan Sharma : Member

* * *

মৰিগাঁও মহাবিদ্যালয় সংগীত

সূৰ্য সন্ধানী
 সূৰ্য সন্ধানী
 আমি সূৰ্য সন্ধানী
 ওঁঠে ওঁঠে ভাষা দি
 দুচকুত আশা দি
 পোহৰাও জগতখনি।
 অতীতৰ সাধুকথা
 আইতাই ছবি অঁকা
 ইতিহাস মাথো সময়ৰ
 নতুন দিনৰ সুৰে
 প্ৰতিমাত প্ৰাণ ঢালো
 আমি দিঠকৰ ৰূপ খনিকৰ।
 হাতে হাতে হাত ধৰি
 জাতিভেদ পৰি হৰি
 মিলনৰ গীত গাই যাওঁ
 সেউজীয়া আলিয়েদি
 প্ৰগতিৰ মালা গাঁঠি
 জননীৰ হাঁহি উজ্বলাও
 জ্ঞানৰ দীপালী বিলাও।

কথা : নীলমণি ফুকন

সুৰ : ড° হেমন্ত কুমাৰ নাথ